School of Education
2015-16 Graduate Assistantship Opportunities

NOTE: Many of the assistantship opportunities listed below are contingent on funding availability and section needs in the undergraduate programs. Please feel free to contact the supervisors/contact person for positions for which you are qualified and interested. As we work to make assistantship opportunities more transparent for both faculty and graduate students, we welcome your feedback about the process (rgoldy@iastate.edu or afoegen@iastate.edu). ADDITIONAL ASSISTANTSHIPS WILL BE ANNOUNCED AS INFORMATION BECOMES AVAILABLE.

Teaching Assistantships
CI 201 Teaching Assistant

Time requirements: 50% time (Fall 2015)
Duties: This teaching assistantship (TA) is for CI 201, Digital Learning in the PreK-6 Classroom. Primary responsibilities include preparing, teaching, and grading two lab sections, and then other responsibilities as assigned related to the course. We are interested in TAs who have experience/familiarity with PreK-12 classroom teaching, as well as familiarity with instructional technologies used in PreK-12 classrooms.
Supervisor: Dr. Denise Crawford (dschmidt@iastate.edu)
How to Apply: Please email Dr. Crawford with a 1) resume and 2) statement of interest

CI 245 Strategies in Teaching & CI 268 Teaching Strategies Practicum
SPRING 2016 ONLY

Time requirements: Teach at least one section of the combined CI 245/268 twice a week (MW or TR); and attend a weekly planning meeting, which will be determined when we have everyone hired. 25% time for each section taught.
Experience: Experience teaching in a K-6 classroom in the U.S.
Duties: The TAs help plan and then deliver 245/268 instruction twice a week. This is a very labor-intensive assistantship because, in addition to in-class time, TAs will work 1-1 with their students as they complete a lesson plan. Some students are able to complete this project with minimal help; others may have to meet with the TA several times during the first 9-10 weeks of class.
Supervisor: Dr. Pat Carlson (pcarlson@iastate.edu)
How to Apply: Please email Dr. Carlson with a 1) resume and 2) statement of interest
Research Assistantships
Research Institute for Studies in Education (RISE)

A Graduate Research Assistant position in RISE is intended to build expertise and provide a practical application of skills in evaluation, basic survey research, proposal preparation, and reporting. All graduate-level projects are conducted in collaboration with RISE faculty and professional staff. **Doctoral-level** GRAs in RISE serve as project managers for program evaluations; assist in developing evaluation plans, survey instruments, and proposals; conduct surveys; plan and facilitate focus groups and interviews; analyze data; prepare project reports and other documents; meet with clients and respond professionally to their needs; and supervise undergraduate research assistants and masters-level GRAs on specific tasks. **Masters-level** GRAs in RISE perform specific tasks such as survey management and setting up Web surveys; data management and technical reporting of results (i.e., tables, graphical representation of data, drafting narratives); assisting in report preparation; conducting literature reviews; and compiling materials for proposal appendices. Developing and enhancing professional skills is the primary goal. RISE GRAs need to have organizational skills and attention to detail, experience or interest in program evaluation and survey research, an independent work style, ability to work independently and as a member of a team, ability to work in a fast-paced and dynamic research environment, possibly on multiple projects, knowledge of and/or willingness to learn quantitative (e.g., SPSS, SAS) and qualitative (e.g., NVivo) software, basic software (e.g., Word and Excel), and survey software (e.g., Qualtrics), and excellent written and verbal communication skills. For FY15, we are looking for students in particular who are interested in advancing their quantitative skills.

Contacts: Mari Kemis (mrkemis@iastate.edu) or Dr. Robert Reason (rreason@iastate.edu)

Educational Administration Research
**Time requirements:** 25% time OR 50% time

**Duties:** Applicants for this assistantship will be provided opportunities specific to conducting educational leadership research and writing. Assistants will perform qualitative data collection and analysis specific to school improvement programming and teacher leadership. Qualified applicants will be expected to assist with school-based research partnerships and support research analysis efforts (i.e. literature reviews, transcribe and code interview and observation data using qualitative software).

**Supervisor:** Dr. Doug Wieczorek (dwieczor@iastate.edu)

**How to Apply:** Please email Dr. Wieczorek with a 1) resume and 2) statement of interest

Early Intervention Research
**(SPRING 2016 ONLY)**

**Time requirements:** 50% time

**Duties:** Applicants for a Fall 2015 assistantship will be provided opportunities to collect data in a community-based setting. Qualified applicants will administer assessments with children under age three, collect, enter and analyze surveys from parents, collect equipment from participants, and assist with other data entry and analysis (SPSS). Interested students may create opportunities for co-authoring papers and conference presentations.

**Supervisor:** Dr. Constance Beecher 515-294-4512, cbeecher@iastate.edu

**How to apply:** Please email Dr. Beecher your CV and a letter describing your relevant experiences and availability.
Science/STEM Education Research

**Time requirements:** 50% (half) time

**Duties/qualifications:** Applicants for this assistantship will be provided opportunities to work with qualitative data and analysis specific to looking at the effects of Science, Technology, Engineering and Mathematics (STEM) on teacher implementation and student learning. Qualified applicants will be expected to support research analysis efforts (i.e. transcribe and code video data using qualitative software). Experience with elementary students and/or classroom settings is preferred, but not required.

**Supervisor:** Dr. Kristina Tank ([kmtank@iastate.edu](mailto:kmtank@iastate.edu))

**To apply:** Email a CV and a brief letter of interest to Dr. Tank

Assistantships Outside the School of Education

University Committee on Women (NEW 08/12/15)

**Time requirements:** 25% (quarter) time

**Duties/qualifications:** The University Committee on Women (UCW) is hiring a quarter-time graduate assistant to assist with the production of ongoing reports generated by the UCW. The Graduate Research Assistant will work under the guidance of the chair of the UCW and will interface with the Office of Institutional Research and various sub-committee chairs. Duties include: attending UCW committee and sub-committee meetings (usually held at noon on Mondays); meeting with UCW committee members; assisting the UCW chair, gathering institutional data; organizing data and tables; proofreading reports, and gathering information about peer institutions. Students should be comfortable in Word and Excel, have strong writing skills, be knowledgeable in the formatting of professional documents, and have a background in the scholarship of higher education, formal organizations, or organizational behavior. Students earning degrees in the following areas are especially well-suited to the position: Education, Sociology, and Psychology.

**Supervisor:** Sandy Gahn ([sgahn@iastate.edu](mailto:sgahn@iastate.edu))

**To apply:** Email a cover letter and resume to Sandy Gahn.

Engineering-LAS Online Learning Instructional Design/Support (NEW 08/11/15)

**Time requirements:** 50% (half) time

**Duties/qualifications:** Engineering-LAS Online Learning is seeking a motivated, organized individual to assist in the design and creation of online courses for ISU students. You will work with instructors along with ELO staff to design online courses that meet our standards. Preferred qualifications include knowledge of Blackboard Learn and knowledge of digital media tools. Candidates with strong interests in instructional design, human-computer interaction, rhetorical and professional communication or the development of materials for online learning are encouraged to apply.

**Supervisor:** Sonya Nichols ([sonyan@iastate.edu](mailto:sonyan@iastate.edu))

**To apply:** Email a cover letter, CV and three references to Sonya Nichols.
Engineering-LAS Online Learning Student Services and Instructional Design/Support (NEW 08/11/15)

**Time requirements:** 50% (half) time

**Duties/qualifications:** Engineering-LAS Online Learning is seeking a motivated, organized grad student to fill a shared position between Student Services and our Instructional Support teams. In your instructional support role (1/4 time), you will assist the instructional support specialists by working with instructors in the design and creation of online courses. In your Student Services role (1/4 time), you will assist the program coordinator with graduate and undergraduate student services, online course administration, and office administration duties. Preferred qualifications include knowledge of Blackboard Learn and knowledge of digital media tools. Candidates with strong interests in instructional design, curriculum and instruction, human-computer interaction, rhetorical and professional communication or the development of materials for online learning are encouraged to apply.

**Supervisor:** Sonya Nichols (sonyan@iastate.edu) and Amanda Rasmusson (arasmus@iastate.edu)

**To apply:** Email a cover letter, CV and three references to Sonya Nichols and Amanda Rasmusson