

Iowa State University
Educator Preparation Program
POLICY: Round-Up, Decision Point 2, Fingerprinting Session, and the Placement Meeting

The semester before the student teaching semester, the student will complete forms and attend meetings so the students are prepared to student teach. They will be asked to do the following by Teacher Education Services:

- First week of the fall and spring semester: All students attend the “Round Up” meetings that provide instructions on how to complete the two forms for decision point 2, request for a student teaching placement and the professional biography. Round Up meetings last 55 minutes. You will also receive a packet of information at Round Up regarding Decision Point 2 and the student teaching semester.
- Third and fourth week of the fall and spring semester: Decision Point 2: The coordinator of student teaching (Mrs. Coetzee) and the coordinator of licensure (Ms. Kahler), El Ed advisers if you are an El Ed major, and/or coordinator of outside location student teaching (Jaime Boeckman).will visit with student teachers in Teacher Education Services in 133 MacKay. Students must electronically submit the confidential application and professional biography 24 hours in advance of attending Decision Point 2 meetings. Students are also required to bring a paper copy of the confidential student teaching application.
- End of November and April: All students attend a fingerprinting session for licensure.
- December and May: All students attend the “Placement Meeting,” which provides preparation for student teaching and licensure. The Placement Meeting lasts approximately 2.5 hours.